

The Constitution  
Of the Washington State University  
Human Development – Family Consumer Sciences Student Club  
2006-2007

Article I:

Name of Organization:

The name of this organization shall be the Human Development – Family Consumer Sciences (HD-FCS) Student Club.

Article II:

Affiliation

The club has an affiliation with the Department of Human Development (HD), The American Association of Family and Consumer Sciences (AAFCS), and the Washington Association of Family and Consumer Sciences (WAFCS), Pre-professional/Graduate Student Section (PGS).

Article III:

Purpose, Aims, & Functions

The purpose of the club shall be:

1. To offer undergraduates in Human Development an opportunity to participate in leadership roles
2. To provide community service
3. To promote professionalism and professional development. These skills developed through the various activities students plan and engage in such as setting agendas and running efficient meetings, networking with other student clubs and organizations at WSU, meeting other club members, solidifying a professional identity, and attending conferences and work shops.
4. To find friends among the faculty and students of our department and college who have common interests.
5. To meet and know people who are successfully practicing in professions related to HD or FCS
6. To share with others the common goals of professions associated with HD and FCS
7. To develop leadership skills.
8. To promote the HD Department within the college of CAHNRS and WSU.

## Article IV:

### Organization Requirements

Section A: Membership is open to all HD majors including those specializing in Family Consumer Sciences Education, P-3 Education, general HD, or the specialty areas of aging, adolescence, family studies, and early childhood development. Students must be enrolled at WSU. Members must maintain a minimum of a 2.5 cumulative GPA.

Section B: The student club shall be governed by its duly elected officers.

Section C: The officers of the club shall be elected at the last meeting of the Fall semester and shall assume all duties in January and the new officers shall reside until the following December.

Section D: Officers must be actively involved to retain their position. If an officer fails to participate or regularly correspond they can be removed from their position by a membership vote.

## Article V:

### Officers

Section A: The officers of this organization shall be:

1. President/co-president
2. Secretary
3. Treasurer
4. Public Relations
5. Historian
6. CAHNRS Representative

Section B: The Washington Association of Family and Consumer Sciences Pre-Professional Graduate Student Section (WAFCS PGS) is housed between WSU, CWU, and SPU. The officers rotate in pairs every year between the three schools.

1. Two officers will be elected from the HD-FCS club in the Spring semester to represent WAFCS PGS. These officers will be “rotating officers” who represent the WSU student chapter of AAFCS/WAFCS.
2. To be eligible for this office, all candidates must be active members of AAFCS/WAFCS PGS and HD-FCS Club.
3. Candidates must demonstrate leadership qualities.
4. The WAFCS PGS representatives will present to the club the professional organization’s yearly agenda and minutes to better integrate WAFCS into the club activities/agenda.

Section C: Officers shall be elected by a majority vote with a quorum voting.

## Article VI

### Duties of Officers

- a. **The president or co-president:** It shall be the duty of the president to preside at all meetings of the club. They shall guide the organization in carrying out its goals (makes agenda for meetings, maintains communication with club members via email, and works with the club advisor).
- b. **Secretary:** Records the proceedings of the organization and keeps a record of the organization's business in the minutes. Distributes the minutes to other officers via email. The secretary shall maintain a club data base of members email addresses.
- c. **Treasurer:** The treasurer shall collect member dues and carries out financial transactions and keeps accurate records of all fiscal matters. The treasurer must attend the RSO orientation to learn University rules for financial transactions.
- d. **Public Relations:** Organizes and distributes all publicity related to club meetings or events. Submits information to the media and members of the HDSC.
- e. **Historian:** Serves as group photographer for activities, keeps written record of what the club has done throughout the year, and works with the HD computer tech person to ensure the HD Club webpage is up to date.
- f. **CAHNRS Representative:** The CAHNRS representative is to attend all CAHRNS meetings and report back to the chapter members about the business conducted. They are to inform CAHNRS Student Senate of all the clubs activities, and volunteer to help plan and facilitate all CAHNRS events.

Section B: The duties of the WAFCS PGS officers shall be followed as written in the WAFCS PGS Constitution and By-Laws.

## Article VII:

### Advisor

The Department of Human Development Chair selects a club advisor. The advisor serves as a consultant and role model for leadership, assists by meeting with the club members at least one time each month, and serves as a resource on information from past club activities, successes, and failures. The advisor also serves as a link between the university administration and the student club organization. They are to promote membership in national organizations, particularly with AAFCS/WAFCS PGS

### Article VIII:

#### Meetings

General club meetings will be held at least twice each month. The club president or co-president may call additional meetings as needed to work on club-sponsored projects. Meeting times and day are subject to change from semester to semester based on members' availability and planned activities. Meetings are announced in HD classes and by email to current club members.

### Article IX:

#### Dues and fees

Section A: Members are to pay a membership fee set by the HD-FCS club. This fee will be used for club activities or anything else the club votes on in a general meeting.

Section B: The HD-FCS student club will pay an annual fee to WAFCS PGS each Spring. This fee will be used to help send the WAFCS PGS President to AAFCS National Conference. The money for this fee will be raised through fundraising events as the student club see fit.

Section C: Dues and fees for AAFCS and WAFCS PGS will vary upon the national organizations decision. On those HD-FCS members who have paid dues to AAFCS/WAFCS, and PGS members will be eligible to serve as Student Officers to the Washington Association of Family and Consumer Sciences (WAFCS), Pre-professional/Graduate Student Section (PGS).

### Article X:

#### Quorum

A majority vote is required to pass any proposed motion or project. A majority vote can be passed providing the president/co-president, treasurer, and one other club officer are present at the time of voting.

### Article XI:

#### Amendments

An amendment to the organization's constitution must be proposed at a general club meeting and voted on after discussion among the group. The constitution may be amended by a two-third vote at any regular meeting with a quorum vote.